



**FEDERAL EXPRESS RETIREE CLUB
MINUTES OF BOARD MEETING**

Thursday April 23, 2009
9:30 A.M. – 12:00 P.M.

**Memphis National Golf Club
Collierville, TN**

Attendees:

Karl Birkholz	Ken Pfohl	Roger Albee
Jean Ward-Jones	Will Roberson	Judy Hill
Lois Hobby-Clayton	Aaron Werbin	Martha Thomas
Arun Kulkarni	Mary Chiozza	

Members Absent: Daneise Burnette, Margie Collins

President Karl Birkholz called the meeting to order. Mary presented the minutes from the March meeting of the Board of Directors and moved that they be approved. Martha seconded the motion. The motion carried.

Aaron reported as to the status of finances (see report below). Our total assets are \$46,767.70. He moved that the financial report be approved. Mary seconded the motion. The motion carried.

Old Business:

- Filling vacant Board of Director Positions - Arthur J. Benjamin has volunteered to take a look at taking over the membership committee. Martha will contact him to see if he is interested.
- Special Project – Discounts – Roger reported that most of the discounts we show on our web page are no longer valid. He also said that instructions need to be clearer on how to get discounts. He will work with Judy on this.
- AV equipment – Judy has a splitter that will connect the two large wall monitors located in the banquet room at Memphis National to a laptop so presentations can be shown. So for now we will use this instead of buying equipment.

New Business:

- Change in Board of Director's Meeting Location – Since procedures at the WTC have changed and no one is admitted without a badge or a check-in with a current manager at that facility, we need to find a new meeting location. Karl is checking some locations and will have one for us by the next meeting. After the meeting we learned that we can still meet at the WTC as Todd Ondra will be able to check-in those without a badge.
- Change in price of meal – Memphis National said that our contract with them does not cover providing a salad and ice cream at every meal. Roger will talk to them about the terms of the contract. For now we will not raise our price to the members.
- Confirm amount of funding by FERC for a Hoptel room – FERC Board in April 2008 passed a motion to fund a Hoptel room at a maximum amount of \$3,500.
- Change in Corporate Travel procedures – Roger reported that procedures at Corporate Travel have changed and they no longer accept phone calls related to itinerary or cost

inquiries. He said he will work with Judy to update our website information. We will try to link to Corporate Travel page so whenever there is a change our members can have the latest information.

Treasurer's Report: Aaron Werbin

Aaron needs to file the yearly tax return for non profit organizations by May 13th. Arun suggested that he contact Jimmy Dickey a CPA who has helped us in the past and have him prepare the forms. Aaron will follow up.

The Treasurer's Report covers the period 3/26/09 through 4/23/09

1) Balance in Checking Acct. 3/26/2008	=	\$6,433.09
Major Deposits for Apr	=	9,781.00
Major Expenses for Apr	=	<u>4,546.39</u>
2) Ending FERC Bank Balance	=	\$11,667.70
3) FERC Investment Account Balance	=	30,391.00
4) FECA Account Entertainment Books*	=	<u>4,709.00</u>
5) Total FERC Assets	=	<u>\$46,767.70</u>

Also there is \$60 in cash for Entertainment Books that wasn't deposited by this report.

Finance & Audit: Arun Kulkarni

Arun reported that our investment fund balances are improving. He said our portfolio is still conservative. He suggested that we develop a budget so that board members have a view of planned cash flows. Aaron and Karl said that since most of the expenditures came from only two committees, Luncheon and Communications, that it wasn't necessary for all committees to have to develop a budget. However, Karl asked Aaron to pull together a spreadsheet that showed the income and expenses by month for the last month. Mary Chiozza will prepare this spreadsheet for Aaron since she has his treasurer's reports and the means of preparing it quickly. No budgets will be prepared by the committees at this time.

Information/Technology Committee: Judy Hill

Status Update:

- Posted February Minutes to website.
- April Newsletter for Morgan Keegan has been posted.
- Changes for luncheon were made.

Website Maintenance:

- The March web maintenance invoice was \$170.00
- The April web maintenance invoice is still open.
- Removed The Tennessean from the discount corner.

Items for Discussion:

- Because of changes in FEEA's discount policy, the website needs to be changed. Roger will work with Judy on the changes. See Roger's report below. Also the advertising page needs to be updated. Arun said his ad needs to be deleted for now.
- Judy requested that someone from the board contact the four vendors from the Vendor Fair who expressed interest in advertising either in our Newsletter or on our website or both. She also said that there is a potential for one of them to pay for a table at one of our luncheons. Jean said she will call Wealth Solutions to see what they are interested in doing. The four that Judy mentioned are:

- Bath Fitter – Mike Mothersell
- Home Instead
- Linda Reed
- Morgan Keegan
- Concerning the employees released on April 4, they are having a lot of questions as some of them have decided to retire. We need to get them information about the retirement club. They are also looking for company information on what they need to do to retire. Since a representative from FedEx Benefits Department, Arlene Ponds, usually comes to our monthly meetings, Jean will introduce her to Karl and the board members with the hope of working with Benefits to get to the information they need either directly or indirectly through our website.

Membership Committee: Martha Thomas Interim Membership Committee Chairman

Martha reported that membership drive has gone very well. She is producing paper invoices from members who haven't responded through email about their renewal.

(This report includes activity from March 23 through April 21, 2009)

We received \$180.00 dues from 6 new members.

We received \$7590.00 dues from a whole bunch of renewals.

We received 14 new membership applications during this period.

Current Membership Statistics

Paid Memphis Members (MM+MMS)	321
Paid Satellite Members (SM+SMS)	430
Paid Associate Members (AM)	5
Paid Members at Large (MAL)	15
Honorary Members (HM)	1
News only (senior officers)	31
Total Members	803
New/Pending Applications	22
Memphis	7
Satellite	15
Applicants Receiving Final Invoice	0
Archived Members	960
Memphis	358
Satellite	602

Submitted by:

Martha Thomas

Interim Membership Committee Chairman

Luncheon Committee: Lois Hobby-Clayton

There were some concerns with the set up of the luncheon in April. There were not enough tables and chairs. Lois is speaking to them to correct this. Aaron also asked that water be placed on the tables.

We brought in \$1,458.00 from 130 diners. We owe Memphis Nat'l \$1,638.00 based on 130 meals. The numbers on my reservation sheet do not add up due to vendors having the number of folks who would eat differ from what they reserved in advance. In the confusion of getting the room set up properly and a high number of people checking in it was not possible to correct the paperwork to match what was actually taking place. I gave out 129 tickets but we used 130 roll-ups and my paperwork can only account for 128 people.

Lunch Statistics

<u>Reserved by</u>	<u>Number Reserved</u>	<u>Actual Attendance</u>
Check	2	2
Phone	25	31
Web	77	73
At the Door		3
Guests**	20	21
No Shows*		-2
Total	124	128
Meals Requested	110	
Number Reserved After Deadline	18	

*How No Shows registered = 1 by web; 1 by phone.

**Vendor Fair.

Additional Notes

1st Time Visitors = NONE.

Perspective Members = Pete Dangerfield, Bob Howe

Hasn't Been in Awhile = Larry Ratliff

Out of Town Visitors = NONE.

Special Guests = NONE.

Merchandising Committee: Margie Collins

Total Sales – April 2009 \$49.00

Petty Cash on Hand - \$40.00

Communications Committee: Jean Ward-Jones

Jean will follow up with Mark Ruleman at Wealth Solutions regarding his contract and find out if he'd also like to advertise on our website. Jean will be contacting Peter Corriveau--cat rescue—and write an article for our the next issue.

She suggested that since we've had not had luck with getting someone to donate the cost of publishing our *FedEx Retiree Club "40-Day" Family & Community Emergency Preparedness*

Planning Guide© that we put it on the web site. Martha moved that we post it on our website and Lois seconded. All voted for the motion. Judy will get it posted.

The deadline to get your articles for the next Newsletter is May 15th.

FERC - Chaplain's Care Committee: Ken & Diane Pfohl, Will Roberson

Below is a recap of the Chaplain's Care Report. For a complete report please email Mary Chiozza at chiozzaf@bellsouth.net

Chaplain's Care Committee – “Thoughts & Prayers”:

- Arun & Anita Kulkarni. Anita diagnosed with Breast Cancer. She will go through chemo, surgery and radiation therapy next 6 months.
- Family of Gerald Elikann, FedEx A/C Systems Eng., at his passing on March 17, 2009, in Darien, Connecticut.
- Family of Captain Kevin Kyle Mosley, Hillsboro, Oregon. Thank You card sent to Chaplain's Care Cmte. by family and Oregon Food Bank.
- Family of First Officer Anthony Stephen Pino, San Antonio, Texas. Thank You card sent to Chaplain's Care Cmte. by family and Texas Boy's Town.
- Mrs. Kathleen Ward, at the passing of her husband William (FERC member).
- Family of Charles Marks, at his passing (FERC member).
- Family of FedEx Capt. Jeff Bland, at his passing.

Keeping Your Affairs in Order & Emergency Preparedness:

No change from last month's report as printed in the minutes.

JAVA4VETS Project:

No change from last month's report as printed in the minutes.

VAMC/FERC Hoptel Project Update:

Mary Kay Campbell called a meeting of her staff and our Hoptel team to do a final review of the Hoptel layout/design and pricing. That meeting was held on April 10, 2009 at the VA hospital. Detailed minutes were taken by Diane Pfohl, and have been submitted to the FERC team and to Mary Kay for her amendment and distribution to the VAMC team. [See full report of Chaplain for the complete minutes of this meeting]. To date, \$18,093.66 has been donated by various Veteran Service, Civic, and Volunteer organizations towards the funding of this project, for which we are the lead (not counting FERC's contribution). A notice-to-proceed order is expected within the next 30 days for construction and demolition of the “hoptel area, “on the 5th floor of the Bed Tower. We are awaiting final floor plans and furniture specs from the VAMC team, where upon the FERC team will then prepare a draft of the “VAMC-Memphis Hoptel Project Donor/Sponsor/Gifting Brochure.” Upon completion and approval of the brochure, the various groups that make-up the VAVS Committee membership [i.e. AMVETS, VFW, DAV, Viet Nam Vets, American Legion, FERC etc.] will be given an opportunity to sponsor the various “elements” that make-up the Hoptel Project. Gifts to the project may be “designated” or “un-designated.” In either case, the donor organizations will be recognized for their sponsorship by a plaque displayed in the room or area for which the gift or donation was made. Will Robeson has come up with a unique approach to the wall and corridor décor treatment and is working toward finalizing a submittal of his idea to the VAMC for

approval.

Veteran's Home for Greater Memphis/Shelby County SMSA:

Karl Birkholz, Will Roberson and Ken Pfohl are members of a task force formed to investigate the opportunities for building a new Veteran's Nursing Home in our area. The team has had 2 meetings since the fact finding tour of the Humboldt Veteran's Home and will be meeting again on April 22nd. It would appear that the need for this program is substantial and that 3 or 4, 150 bed veteran nursing homes will be needed in our five county area.

Will Roberson reminded the Board Members that the Alpha Omega Advocacy Group also receives donations of books and coffee from our club. They are very grateful for the things we do for them.

Travel Committee: Open position

Special Events: Open position

Benefits Committee: Open Position.

Sales & Marketing: Open Position

Mary Chiozza
Secretary